

# KIDS R OUR FUTURE

## PRE-SCHOOL CHILDCARE CENTER

3002 N. Arizona Ave #16  
Chandler, Az. 85225  
480-632-2353



### Employment Application

#### Employment Work Schedule

Days Available: Mon  Tues  Wed  Thu  Fri   
Shift Available: AM  AM  AM  AM  AM   
PM  PM  PM  PM  PM   
Are you interested in: F/T  Yes  No P/T  Yes  No

Substitute  Yes  No

Shirt Size (Circle): XXL XL L M S

Position Applying For: \_\_\_\_\_ Second Choice \_\_\_\_\_

Rate of pay expected? \_\_\_\_\_

#### PLEASE PRINT

\_\_\_\_\_  
Date Last Name First Name Middle

\_\_\_\_\_  
Present Address: No. & Street City State Zip

( ) \_\_\_\_\_ ( ) \_\_\_\_\_ \_\_\_\_\_  
Home Telephone Number Cellular Telephone Number Email Address

\_\_\_\_\_  
Social Security Number

Are you at least 18 years of age? Yes No

If the above residence is less than three years, list below all residences for the past three years. Attach a separate sheet if necessary.

\_\_\_\_\_  
No. & Street City State Zip

\_\_\_\_\_  
No. & Street City State Zip

In Case of Emergency Notify: _____		( )		
Name		Phone		
_____ No. & Street		City	State	Zip

**Personal Information**

Have you ever applied to or worked for; **Kids R' Our Future LLC** before?  Yes  No

If yes, when & what location? \_\_\_\_\_

Do you have any friends or relatives working for; **Kids R' Our Future LLC**?  Yes  No

If yes, state name(s) and relationship: \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work?  Yes  No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country?  Yes  No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?  Yes  No

(If no, describe the functions that cannot be performed on the reverse side.)

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Did you serve in the U.S. Armed Forces?  Yes  No was your discharge other than honorable?  Yes  No

Do you have a fingerprint card?  Yes  No

How did you hear about; **Kids R' Our Future LLC**? \_\_\_\_\_

**Criminal History**

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? <input type="checkbox"/> Yes <input type="checkbox"/> No
(If yes, state nature of the crime(s), when and where convicted and disposition of the case on the reverse side.)
(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance to the position(s) applied for may, however, be considered.)

<b>Education</b>	School Name	Yrs. Completed	Did you graduate?	Degree or Diploma
High School	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
College	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Vocational	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

Do you hold any certificates in CPR or first aid?  Yes  No      Do you have a TB test?  Yes  No

Are you currently employed?  Yes  No      if so, may we contact your current employer?  Yes  No

**Employment History**

List below all present and past employment (including military experience) starting with your most recent employer. **Please list all employment for the past (5) years and account for all periods of unemployment.** You must complete this section even if attaching a resume. You may use an additional sheet of paper or use the other side if extra space is needed.

EMPLOYER		Full time Y N	Part Time Y N
Name	Full Time Y N	From Mo. Yr.	To Mo. Yr.
Address		Position Held	
City	State Zip	Salary/Wage	
Contact Person	Phone No.	Reason for Leaving	

EMPLOYER		Full time Y N	Part Time Y N
Name	Full Time Y N	From Mo. Yr.	To Mo. Yr.
Address		Position Held	
City	State Zip	Salary/Wage	
Contact Person	Phone No.	Reason for Leaving	

EMPLOYER		Full time Y N	Part Time Y N
Name	Full Time Y N	From Mo. Yr.	To Mo. Yr.
Address		Position Held	
City	State Zip	Salary/Wage	
Contact Person	Phone No.	Reason for Leaving	

EMPLOYER		Full time Y N	Part Time Y N
Name	Full Time Y N	From Mo. Yr.	To Mo. Yr.
Address		Position Held	
City	State Zip	Salary/Wage	
Contact Person	Phone No.	Reason for Leaving	

**References:** (Give the names of three persons not related to you, whom you have known at least one year).

Name:	Address:	Phone:	Years Known

**Kids R' Our Future LLC Childcare Center  
Equal Opportunity Data**

**To be completed by applicant:**

Completion of this form is entirely voluntary, and all information will remain confidential and will not affect your application for employment. We are required by law to collect this information for equal opportunity employment purposes, and it will not become part of your personnel record if this company hires you.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Application Date

Race/Ethnicity:       American Indian/Alaskan Native  
                              Asian/Pacific Islander  
                              Black  
                              Hispanic  
                              White

Sex:       Male               Female

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**To be completed by employer:**

EEO-1 Category:       1. Officials and managers  
                              2. Professionals  
                              3. Technicians  
                              4. Office and clerical  
                              5. Service workers

Employer information completed by:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

# Kids R' Our Future LLC Childcare Center

## Reference Check for Employment

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### APPLICANT TO COMPLETE THIS SECTION ONLY

I hereby authorize the company to thoroughly investigate my references, work record, education, disciplinary, criminal records and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Social Security No.

\_\_\_\_\_  
Date

Name of Previous Employer: \_\_\_\_\_

Applicant: \_\_\_\_\_

### PREVIOUS EMPLOYER TO COMPLETE

1. Date of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

2. Position, or kind of work done: \_\_\_\_\_ Salary: \_\_\_\_\_

3. Please rate applicant's customer service skills:     Excellent     Satisfactory     Below Standards

4. Please rate applicant's attendance:                     Excellent     Satisfactory     Below Standards

5. Please rate applicant's dependability/reliability:     Excellent     Satisfactory     Below Standards

6. Please rate applicant's overall performance:         Excellent     Satisfactory     Below Standards

7. Reason for leaving: \_\_\_\_\_

8. If company policy allowed, would you re-employ this person?    Y    N

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name & Title of Person Providing Information

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*(Complete this portion if reference check is completed by telephone.)*

\_\_\_\_\_  
Name & Title of Telephone Interviewer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return to: Kids R' Our Future LLC 3002 N. Arizona Ave. Suite 16 Chandler, Az. 85225**

**Phone: (480) 632-2353**

**Fax: (480) 632-0781**



